| Enrollment No: | Exam Seat No: |
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| Bill difficult 1100 | Enum Seut 1101 |

C. U. SHAH UNIVERSITY

Winter Examination-2020

Subject Name: Professional Communication

Subject Code: 4TE01PRC2 Branch: B.Tech (All)

Semester: 1 Date: 08/03/2021 Time: 03:00 To 06:00 Marks: 70

Instructions:

Q-1

- (1) Use of Programmable calculator & any other electronic instrument is prohibited.
- (2) Instructions written on main answer book are strictly to be obeyed.
- (3) Draw neat diagrams and figures (if necessary) at right places.
- (4) Assume suitable data if needed.

| The term '' which means nearness ,distance. | |
|--|---|
| i)chronemics ii)haptics | 1 |
| iv)paralanguage The tall boy is my <u>younger</u> brother. The underlined word indicatesdegree. i)positive | 1 |
| iii)superlative iv)none a person who helps you to carry your luggage. i)Coolie ii)Mason | 1 |
| iv)Soldiers The noun form of the word entertain is i)entertained ii)entertaining | 1 |
| iv)to entertain <u>Sudha</u> dances gracefully. The underlined word isnoun. i)adverb ii)adjective | 1 |
| iii) Noun iv)conjunction Harshit iscleverer than Ankit. The underlined word is i)adjective ii)degree | 1 |
| | iii)proximity iv)paralanguage The tall boy is my younger brother. The underlined word indicatesdegree. ii)positive iii)comparative iii)superlative iiv)none a person who helps you to carry your luggage. ii)Coolie iii)Mason iiii)Carpenter iiv)Soldiers The noun form of the word entertain is ii)entertained iii)entertaining iii)entertaining iii)entertainment iv)to entertain Sudha_dances gracefully. The underlined word isnoun. ii)adverb ii)adjective iii) Noun iv)conjunction Harshit_iscleverer than Ankit. The underlined word is ii)adjective |



| | | 1V)noun | |
|------------|---------|---|------------|
| | g) | To the environment more and more trees should be grown. | 1 |
| | | i)pollute | |
| | | ii)save | |
| | | iii)imbalance | |
| | | iv)destroy | |
| | h) | She is very punctual. The underlined word is | 1 |
| | | i) noun | - |
| | | ii)pronoun | |
| | | iii) common noun | |
| | | iv)interjection | |
| | i) | Structure of the simple future tense is | 1 |
| | 1) | i) S+shall/will+V | 1 |
| | | ii)S+will+be+ing.V | |
| | | iii)S+V+O | |
| | | iv)S+will+have+V3 | |
| | ;) | The superlative degree of powerful is | 1 |
| | j) | i)more powerful | 1 |
| | | ii)most powerful | |
| | | iii)too powerful | |
| | | iv)less powerful | |
| | 1,-1 | ' 1 | 1 |
| | k) | The past participle of the verb run is | 1 |
| | | i)run | |
| | | ii)ran | |
| | | iii)running | |
| | 1) | iv) to run | 1 |
| | 1) | Haptics is related totouch. | 1 |
| | | i)spoken | |
| | | ii)written | |
| | | iii)human | |
| | , | iv)audio | 1 |
| | m) | There are two types of letters the first is and the second is | 1 |
| | | business letters. | |
| | | i)informational | |
| | | ii)communicational | |
| | | iii)personal informal | |
| | , | iv)formal | 1 |
| | n) | 'Communication' means to share | 1 |
| | | i)Data | |
| | | ii)information | |
| | | iii)thoughts | |
| | | iv)all of these | |
| At | tempt a | ny four questions from Q-2 to Q-8 | |
| | | Attempt all questions | (1.1) |
|)-2 | | Attempt all questions Explain the process of communication with next and labelled diagram | (14) |
| | a | Explain the process of communication with neat and labelled diagram. What is flow of communication? Discuss any four | 07 |
| | b | | 07 (14) |
|)-3 | | Attempt all questions | (14) |
| | a | Fill in the blanks using the appropriate word/s from the given brackets. | 07 |



Q-2

Q-3

| | | 1. Mrs. Sharmacome.(has/have) | |
|------------|---|--|------|
| | | 2. Tarun had vadodara last years .(visits/visited) | |
| | | 3.Iabout to reach there.(am/is) | |
| | | 4.Either SomeshSuresh informed her.(nor/or) | |
| | | 5.A little starin the sky(be+shine/is+shining) | |
| | | 6.I shallKerla next year.(visit/visited) | |
| | | 7.BinduBrinda are twins.(and/or) | |
| | b | Use the following word in your own sentences. | 07 |
| | | 1.Die-dye | |
| | | 2.vain-vein | |
| | | 3.Fair –Fare | |
| | | 4.break-brake | |
| | | 5.Wet-Wait | |
| | | 6.Role-Roll | |
| | | 7.Lace-Less | |
| Q-4 | | Attempt all questions | (14) |
| | a | Write antonyms for the words given below. | 07 |
| | | 1.Practical X | |
| | | 2.Understood X | |
| | | 3. Coloured X | |
| | | 4. Well-behaving X | |
| | | 5. Intelligent X | |
| | | 6.Polite X | |
| | | 7.Mis-interpretation X | |
| | b | Write the tense: | 07 |
| | | 1. The cat catches the mice. | |
| | | 2. I am writing a letter. | |
| | | 3. You have done your work. | |
| | | 4. Who has ordered the parcel? | |
| | | 5. Will you come with me? | |
| | | 6.He went on describing the scene. | |
| | | 7.I received an amazing gift on my birthday. | |
| Q-5 | | Attempt all questions | (14) |
| | a | How Formal writing is different than Informal writing? | 07 |
| | b | What is a report ?Explain the types of report. | 07 |
| Q-6 | | Attempt all questions | (14) |
| | a | Describe the scene of the house where Sudha Murthy goes to express her | 07 |
| | | condolence. | |
| | b | Differentiate between active listening and passive listening | 07 |
| Q-7 | | Attempt all questions | (14) |
| - | a | Construct a coherent paragraph on 'COVID-19'. | 07 |
| | b | Define listening and explain its process. | 07 |
| Q-8 | | | |
| - | | Explain the structure of report | 14 |

